

Minutes

KEOTA CITY COUNCIL

225 E. BROADWAY AVE.

January 16th, 2024

Meeting was called to order at 7:00 pm by Mayor Cansler.

Roll call: Mayor Cansler, Councilmen Burroughs, Conrad, Greiner and McDonald were present. Councilman Bender was absent. City employees present were Horras, Harmsen, and Librarian Greiner. Public present, Karen Sypherd, Kevin Miller, Necole Miller and Casey Jarmes from Sigourney New-Review.

Consent Agenda: A motion was made to approve Consent Agenda by Burroughs, including Agenda, previous meeting minutes from October 16th Council Meeting - Budget review and payment of Bills. McDonald 2nd the motion, Conrad and Greiner were in favor, and Bender was absent.

Bills Paid January 3rd thru January 16th, 2024

Checks		Payroll:	
33 FARMERS CO OP ASSN	359.96		
32 H&M FARM & HOME SUPPLY	47.44		
67 HESLINGA, DIXON & HITE	275.00		
28 ION ENVIRONMENTAL SOLUTIONS	3,667.39	Ashley R Greiner	75.72
22 OLLINGER ELECTRIC	292.00	Tonia Greiner	1,124.65
97 River Products Company	214.56	Micah Harmsen	1,857.79
6 SPECTRA BUILD	118,316.85	Kevin L Slaubaugh	1,783.79
5 USCELLULAR	143.98		
8 US POSTAL SERVICE	200.00	Alycia A Horras	1,915.68
	123,517.18		6,757.63

Public Forum:

Department Reports:

Public Works –Harmsen reported that they have been busy trying keep up with all of the snow fall and keeping the streets open and cleaned as much as possible. Kevin cleared a spot at North Park to put more snow as we are running out of space in our normal location. They have been trying to get the streets cleared and widened, and then they will work more on getting mailboxes dug out, etc. Harmsen stated that we will be pushing back on the meter replacements for now and until the weather is stable. Mayor Cansler asked that there be a focus on getting at least the Fire Station apron area cleared out as a priority when the snow is removed so that they are able to roll out in case of an emergency.

Water Plant-We ordered the part we needed to install the injection point for the caustic. Unfortunately, it is larger than we anticipated and will not fit in the right spot. There are a few different saddles, so we’re going to return this one and try another. We were kind of hoping this process would go a little easier than it has so far, but we’re determined. Obviously, with the snow and major cold snap, we’ve been particularly concerned about things freezing and possible main breaks. As of now, things have been running fine. Hopefully, we get past this weather in a few days unscathed. We do have some extra waster samples due this quarter. We’ll get those knocked out before the end of January. Lagoons-Nothing of note at the wastewater lagoons for this month. Thanks to Micah and Kevin for clearing the snow for us.

Library – Greiner shared that the library had been slow with the weather keeping people from getting out. Board meeting will be Monday the 22nd at 6:00pm.

Clerk – Horras reported that she sent out letters to all residents about changing out the water meters throughout town. She was able to complete the MLA Course 2 for her Certification and will proceed with part 3 in April and finish the Certification in the fall at the Conference. Horras has been busy working on getting things together for the upcoming Revenue workshop. The REAP Congress that had been rescheduled due to the winter storm, is set for the weekend of January 19th and 20th. Horras will be attending this meeting. The closing for the purchase of the property at 506 S Fulton St is tentatively set for January 25th.

Resolutions and Ordinances:

RESOLUTION 2024-04 Support of Community Catalyst Grant for Kevin Miller/Hinkel Bldg. - Motion to approve by Conrad, 2nd by Burroughs, McDonald & Greiner in favor and Bender absent.

ORDINANCE 2024-300 Amendment to the City of Keota, Iowa 2017 Codebook of Ordinances- Mobile Home Regulation

- a. First reading of Ordinance 300 Mobile Home Regulation and removal of 6-1-3.
- b. Potential waving of 2nd and 3rd readings of Ordinance 300 – Motion to approve by Burroughs, 2nd by Conrad, McDonald & Greiner in favor, and Bender absent.
- c. Potential approval of Ordinance 300 – Motion to approve by Burroughs, 2nd by Conrad, McDonald & Greiner in favor, and Bender absent.

New Business:

Preview/Possible Action – Opening closed bid on Garage located at 505 S Green St. Motion to approve the bid made by Necole and Bill Miller at \$500.00, was made by Conrad, 2nd by McDonald, Burroughs & Greiner in favor and Bender absent.

Debate/Possible Action – Future of the Police Department. – Discussion on the possibility of posting for and hiring part time police coverage for the City. This would entail up to 10 hours weekly and could be 1 or more officers. Motion to have the City Administrator move forward with posting for part time police patrol coverage was made by Burroughs, 2nd by McDonald, Conrad & Greiner in favor and Bender absent.

Discussion/Possible Action – Posting for 2024 Pool Staff – Horras stated that she had worked on the information to get things started for hiring our staff for the Aquatic Center and would like to set up a meeting at the school to talk to potential applicants and answer questions for them. The motion was made to move forward with setting that up and posting for all pool positions for the 2024 Summer Season by Conrad, 2nd by Burroughs, Greiner & McDonald were in favor, and Bender was absent.

Discussion/Possible Action – Date of Budget Expenditure Work Session. Motion to set the meeting to Monday, January 29th at 6:00pm made by Burroughs, 2nd by Greiner, Conrad & McDonald in favor and Bender absent.

Mayor Comments: Mayor Cansler thanked Micah and Kevin for all of their hard work with the snow removal and keeping things open.

Adjournment: Motion made to adjourn meeting by Burroughs, 2nd by Conrad, McDonald & Greiner in favor and Bender absent. Time 8:03pm.

Next regular meeting, February 5th, 2024 at 7:00 pm.

Attest:

Mayor Anthony Cansler

City Administrator Alycia A Horras